



Confirmation of Degree Conferral

Note to applicant: It is the responsibility of individual applicants to have their academic records forwarded to WES. Please complete parts 1 and 2 of this form and submit it to the registrar/controller of examinations/or other authorized official at the academic institution where you obtained your degree. *Please note that some institutions may charge a fee for this service.*

Part 1				WES Reference #: <i>(required)</i>	
Last/Family Name:			First/Given Name:		
Previous/Maiden Name: <i>(if applicable)</i>			Date of Birth: <i>(dd/mm/yyyy)</i>		
Current Address:			City:		
State/Province:	Country:	Postal Code:	Email:		

Part 2		Institution Name:		Dates Attended: From: _____ To: _____ <small>(mm/yyyy) (mm/yyyy)</small>	
Degree Name <i>(if applicable)</i> :		Year of Award <i>(if applicable)</i> :		Major:	
Student ID or Roll Number at sending institution <i>(if applicable)</i>					

I hereby authorize the release of my academic records and information to World Education Services.

Applicant's signature: _____ Date: _____

Note to authorized official: The above-named person seeks to have his degree evaluated and requests that a confirmation of his/her degree conferral be forwarded to World Education Services. Please complete this form, and return it directly to World Education Services at one of the addresses below.

CONFIRMATION: I hereby confirm that the student named above attended _____ <small>(Institution Name)</small> from _____ to _____ and was awarded _____ <small>month/yr month/yr degree/diploma name</small> in _____ on _____ <small>(major/field of study/discipline) date of award</small>					
Name of official completing form:			Title:		
Address:					
City:		Country:		Postal Code:	
Telephone:			Fax:		
Email:			URL: www. _____		
Signature			Date		<i>Seal</i>

To send it to the U.S, please use one of the addresses below:

By Postal Mail
World Education Services
P.O. Box 5087
Bowling Green Station
New York, NY 10274-5087
U.S.A.

By Express Courier
World Education Services
64 Beaver St., #146
New York, NY 10004
U.S.A.

To send it to Canada, please use the below address:

By Postal Mail or Courier
World Education Services
2 Carlton Street, Suite 1400
Toronto, Ontario M5B 1J3
Canada